



DAY PROGRAM VOLUNTEER JOB DESCRIPTION

Please note that the following requirements are subject to change depending on the program and/or the need of the client. Red Roof Retreat reserves the right to accept or deny volunteers at their discretion.

QUALIFICATIONS

- 18 years of age or older
- Police Vulnerable Sector Check
- Proof of 2nd dose for Covid-19 vaccination.
- Completion of application documents (Certificate of Understanding, Confidentiality)
- Complete the Ministry of Labour Worker Health and Safety Awareness Training and provide Certificate
- Able to follow directions independently
- Good initiative
- Good verbal communication skills
- Willing to learn and ask questions
- Mature and responsible
- Reliable

JOB REQUIREMENTS

- Willingness to commit to a minimum of a four (4) hour shift.
- Work 1:1 with clients who may present physical or behavioral challenges (i.e., hitting, kicking, running, use of inappropriate language).
- Assist in lifting, transferring, or transporting clients in wheelchairs.
- Work alongside clients to encourage and help to participate in activities as directed by staff.
- Follow directions according to Red Roof Retreat staff.
- Initiate play and/or activities with clients when needed.
- May need to help feed clients.
- Assist in maintaining cleanliness of residence.
- Assist staff in meal preparations.
- Keep all information confidential.
- Participate in community outings with clients and staff (including swimming).
- Ask questions when unsure.
- Report to staff with concerns or witness anything unusual.
- Sign in and out on each shift.

Red Roof Retreat will provide training to all volunteers on the above requirements

Please note that volunteers will never be left alone with any Red Roof Retreat clients.

Cell phones are not permitted to be out during any Red Roof Retreat program.

Vulnerable Sector Police Check is at the expense of volunteer.

All volunteers are required to come prepared with a bathing suit/towel, plenty of snacks, water, and a lunch.